Job Title: **FACILITIES MAINTENANCE MECHANIC 1-MADERA**

**SUMMARY**
Under general supervision performs a variety of basic maintenance functions under the direction of the Facility Mechanic as well as providing occasional operational support to the Operations Technician.

**ESSENTIAL FUNCTIONS**
- Supports the installation of wiring and conduit ensuring compliance with company, state, and federal regulations.
- Performs repairs to concrete and other facility structures.
- Participates in maintenance activities ensuring that facility maintains a satisfactory GPM rating.
- Performs plumbing and piping installation and repair operations.
- Provides assistance with maintaining refrigeration cooling system for wine storage tanks.
- Operates machining tools, drill presses; performs welding operations.
- Maintains and repairs pumps and drive system components.
- Develops and understand on how to trouble-shoot facility machinery and replace or repairs defective parts.
- Maintains shop machines, tools and facilities; follows shop safety practices and shop housekeeping practices.
- Supports the disassembling, reassembling, and testing of malfunctioning equipment; examines and tests mechanisms on large and small pieces of machinery.
- Occasionally engages in inventory tracking for the Madera ingredient warehouse; ensures that accurate documentation of wine and concentrate storage is maintained.
- Supports the loading and unloading of wine tankers.
- Uses forklift to transport ingredients and other materials.
- Maintains landscaping and facility buildings.
- Interprets technical documents (prints and manuals) as required.
- Demonstrates safe behavior; provides feedback to facility personnel regarding safety performances.
- Searches for executes against continuous improvement opportunities.
- Implements safety improvements.
- Estimates resource needs; communicates resource needs to supervisor.
- Supports the troubleshooting alarms related to key winery systems.
- Maintains satisfactory attendance, to include timeliness.
- Responsible for understanding and complying with applicable quality, environmental and safety regulatory consideration.
- This job description reflects management’s assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned.

**SUPERVISORY RESPONSIBILITIES**
QUALIFICATIONS
To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

MINIMUM QUALIFICATIONS
• Two-year technical degree plus 1 year of facility/building maintenance or production experience reflecting increasing levels of responsibility;

OR
  High School diploma or State-issued equivalency certificate plus 3 years of facility/building maintenance or production maintenance experience reflecting increasing levels of responsibility.
• Skilled in the use of MS Word, MS Outlook at a basic level.
• Required to be at least 18 years of age.
• Required to work 24-hour, on-call shifts for maintenance when necessary.
• Skilled in reading, comprehending, interpreting and executing simple instructions, short correspondence and memos.
• Skilled in writing simple correspondence.
• Skilled in adding, subtracting, multiplying and dividing using whole numbers.
• Required to work at extreme heights.
• Required to lift and carry up to 60 pounds.
• Required to provide own tools.

PREFERRED QUALIFICATIONS
• Two-year technical degree plus 3 years of facility/building maintenance or production experience reflecting increasing levels of responsibility;

OR
  High School diploma or State-issued equivalency certificate plus 5 years of facility/building maintenance or production maintenance experience reflecting increasing levels of responsibility.
• Winery cellar operations experience.
• Skilled in forklift and aerial lift operation.
• Operates well in a team setting, maintains constructive relationships with varying employee levels.
• Experience maintaining and repairing large production equipment.
• Knowledgeable and skilled in repair and troubleshooting of ammonia refrigeration equipment.
• RETA certification (CARO/CIRO).
• Experience writing reports and procedures manuals.
• Skilled in reading electrical schematics; possess PLC skills.
• Skilled in calculating figures and amounts such as proportions, percentages, area, circumference, and volume.
• Experience communicating timely instructions in groups or one-on-one discussions and in written messages.
• Skilled in applying concepts of basic algebra and geometry.
• Experience with solving practical problems and dealing with a variety of variables in situations where only limited standardization exists.

PHYSICAL DEMANDS
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to talk or hear. The employee frequently is required to stand and walk. The employee is occasionally required to sit; use hands to finger, handle or feel, reach with hands and arms, climb or balance, stoop, kneel, crouch or crawl and taste or smell. Specific vision abilities required by this job include, color vision, peripheral vision and depth perception and ability to adjust focus.

WORK ENVIRONMENT
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to outdoor weather conditions. The employee is frequently exposed to moving mechanical parts and risk of electrical shock. The employee is exposed to wet or humid conditions fumes or airborne particles; toxic or caustic chemicals. The employee may also occasionally be exposed to extreme cold and high precarious places.

The noise level in the work environment is usually moderate.